



**Town of Mason  
Mayor & Board of Aldermen  
Board Meeting Minutes  
Monday May 17, 2021, 6:56PM**

**CALL TO ORDER:** Mayor Emmit Gooden

**OPENING PRAYER:** Vice Mayor Virginia Rivers

**ROLL CALL:** Mayor Emmit Gooden, Vice Mayor Virginia Rivers, Alderwoman Shate' Toliver, Alderman Sylvester Harvey, Alderman Eddie Noeman, Alderwoman Carolyn Catron, (Alderwoman Celia Chastain was absent due to family bereavement), and Town Recorder Lureatha Harris

**OTHERS IN ATTENDANCE:**

Norma Davis, Assistant to the Mayor/Office Manager; Reva Marshall, Financial Officer; Michele Scott, HR Manager; Tanner Jenkins, Fire Chief; Rick Jewell, Chief of Police; and Officer David Nabors.  
(Matalee Hall, Public Works Director was unavailable ill)

**VISITORS:** Echo Day-Covington Leader

**Adoption of the Board Meeting Minutes of April 26, 2021**

A motion was made by Alderman Harvey to adopt the Board Meeting Minutes of April 26, 2021, and the motion was 2<sup>nd</sup> by Alderman Noeman: vote passed 5-0

**Adoption of Special Call Board Meeting Minutes of May 10, 2021**

A motion was made by Vice Mayor Rivers to adopt the Special Call Board Meeting Minutes of May 10, 2021, and the motion was 2<sup>nd</sup> by Alderwoman Toliver: vote passed 4-1 (Alderman Noeman voted no)

**Adoption of the Finance Committee Meeting Minutes of May 13, 2021**

A motion was made by Alderwoman Catron to adopt the Finance Committee Meeting Minutes of May 13, 2021, and the motion was 2<sup>nd</sup> by Alderman Harvey: vote passed 4-1 (Alderman Noeman voted no)

**Discussion**

Property damage at Richland Hills-Mayor Gooden will clarify with Mr. Hall about the gas regulator station for repairs. Attorney Clayton is aware of the situation and working on it to provide legal advice.

Alderman Noeman said he had an engineer come from Jackson to inspect the business located at 53 Highway 70, (Kings of Queen Auto Care-Kenyatta Dotson), for code compliance.

Mayor Gooden and the Board agreed that this was a conflict of interest.

The Town of Mason would have to approve a code enforcement officer to inspect the building. The business is in continuous operation without a Business License issued from the Town of Mason.

Mayor Gooden recommend re-advertising the Code Inspector and Building Inspector job description as an all-in-one position.

**Requests from Attorney Clayton**

Mayor Gooden informed the Board that Attorney Clayton recommend that all questions made from the Board are to come to him first, meaning Mayor Gooden.

Attorney Clayton would like to make certain the Town is doing business correctly and staying safe.



**OLD BUSINESS:**

**NEW BUSINESS:**

**1. REQUEST THAT ALL BUSINESSES PAY THEIR BILLS ON TIME**

Mayor Gooden said this has already been fixed

**City Attorney:** Terry Clayton, Esq. City Attorney (No report)

**Economic & Community Development and Office Manager**

Norma Davis, Assistant to the Mayor

Kevin Tilbury with Kimley-Horn will be at the next Board Meeting June 21, 2021), to orchestrate a study of the street plans.

A motion was made by Alderwoman Catron to accept the Economic & Community Development and Office Manager Report, and the motion was 2<sup>nd</sup> by Alderman Noeman: vote passed 5-0

**HR Department**

Michele Scott, HR Manager

A motion was made by Alderman Noeman to accept the HR Department Report, and the motion was 2<sup>nd</sup> by Vice Mayor Rivers: vote passed 5-0

**Finance and Administration Department**

Reva Marshall, Financial Officer

Ms. Marshall reminded the Board Members about the Utility Training required by the Comptrollers' Office. The Training was due by April 15, 2021. Mayor Gooden asked the Board Members to get those certificates done. The Finance Committee Meeting was accepted on May 13, 2021.

**Fire Department**

Tanner Jenkins, Fire Chief

Chief Jenkins said they are waiting to hear from FEMA, Federal Emergency Management Agency regarding the Mitigation Plan.

A motion was made by Alderwoman Toliver to accept the Fire Department Report, and the motion was 2<sup>nd</sup> by Vice Mayor Rivers: vote passed 5-0

**Parks & Public Works Department**

Matalee Hall, Public Works Director

Speed brakers are being removed in the Subdivision, and speed brakers are needed in East Harmony. Mayor Gooden recommend placing longer spikes, and sealants to keep the speed brakers in place.

A motion was made by Alderman Noeman to accept the Parks & Public Works Department Report, and the motion was 2<sup>nd</sup> by Alderman Harvey: vote passed 5-0



**Police Department**

Chief Richard Jewell

Regarding repairs at the building next door 12169 Main Street for the Police Department, Mayor Gooden would like to be certain that we can be firm with what is done.

The discussion surrounded whether to split the building in half for repairs or fix it all at one time.

Ms. Scott suggested getting three (3) bids to see what the Town can afford. Chief Jenkins, advised to treat the building as one dwelling/building. Mayor Gooden said he will check into this.

Alderwoman Toliver would like to see more patrolling of officers in Richland Hills and know who the officers are. Chief Jewell said both he and Lt. Coleman drive through the Richland Hills Subdivision two times a day. Mayor Gooden suggest neighborhood watch, and informed the Board that the Police Department is short of coverage. Mayor Gooden said he will get cameras set in place that were already approved for, and contact Ms. Elaine Atten/IT. Chief Jewell would like to place blue light cameras in the Subdivision.

**Racing**

Chief Jewell said he has advised his officers not to chase people racing, putting others in danger.

Alderman Harvey complained of fast driving on highway 59.

A motion was made by Alderman Noeman to accept the Police Department Report, and the motion was 2<sup>nd</sup> by Vice Mayor Rivers: vote passed 4-1 (Alderman Harvey voted no)

**Mayor's Period:**

Mayor Gooden said the cleanup Mason projected date is June 26, 2021. Mr. Michael Harris will help but a chairperson is needed for the project. Ms. Davis said this is a onetime event, and said that in the past we had volunteers. County Mayor Huffman, is seeking to find someone to replace Ms. Ruth Wallace, Director of Keep Tipton Co. Beautiful, which retired. Ms. Davis said she can get volunteers to assist but need a chairman. Mayor Gooden would like to have someone in the next week if anyone know of someone that could assist.

**Constituents Comments/Concerns: (2 minutes)**

Palmer Funeral Home/William Whitmore Jr.-Request that Gin Street become a one-way Street from Highway 70 to Front Street.

No one was available from the Funeral Home to speak on their concern. Mayor Gooden recommend that someone from the Funeral Home come and have the constituents voice their concerns.

Vice Mayor Rivers made a motion to table this until the next Board Meeting, and the motion was 2<sup>nd</sup> by Alderman Harvey.

**ANOUNCEMENTS: There were none**

**CLOSING PRAYER:** Alderwoman Carolyn Catron

Alderman Harvey made a motion to adjourn, and the motion was 2<sup>nd</sup> by Alderwoman Toliver: vote passed 5-0, Meeting adjourned at 8:09 P.M

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Emmit Gooden, Mayor

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Date

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Lureatha Harris, Town Recorder