

## **OFFICE MANAGER'S REPORT**

**MARCH 20, 2023**

**The Water and Gas Bills were mailed to Constituents on Wednesday, March 15, 2023. Payments are due no later than Monday, March 27, 2023, at 8:30 a.m. Payments may be placed in the Drop Box located on the front door of City Hall.**

### **OVER THE PHONE OR ONLINE PAYMENTS**

**You may pay your bill over the phone (1-844-368-1113) or online at [www.TownofMasonTN.org](http://www.TownofMasonTN.org) by 10:00 p.m. on or before Sunday, March 26, 2023, to prevent late penalties.**

**The penalties for late payments will be added on Monday, March 27, 2023, at 8:30 a.m.**

### **CUT-OFF LIST/RECONNECT FEES/DISCONNECT FEES**

**IF YOUR NAME APPEARS ON THE CUT-OFF LIST A \$50.00 RECONNECT FEE WILL BE ADDED TO YOUR ACCOUNT EVEN IF YOUR WATER/GAS SERVICES ARE NOT DISCONNECTED.**

**ONLINE/OVER THE PHONE PAYMENTS MUST BE MADE BY 10:00 P.M. ON OR BEFORE THURSDAY, APRIL 6, 2023, IN ORDER TO PREVENT A \$50.00 RECONNECT FEE.**

**CUT OFFS WILL BE FRIDAY, APRIL 7, 2023, AT 8:30 AM**