



**Town of Mason
Mayor & Board of Aldermen
Board Meeting Minutes
Monday, December 13, 2021, 6:56PM**

CALL TO ORDER: Mayor Emmit Gooden

OPENING PRAYER: Vice Mayor Virginia Rivers

ROLL CALL: Mayor Emmit Gooden, Vice Mayor Virginia Rivers, Alderwoman Celia Chastain, Alderman Sylvester Harvey, Alderman Eddie Noeman, Alderwoman Carolyn Catron, and Town Recorder Lureatha Harris (Alderwoman Shate' Toliver arrived at 7:15pm)

OTHERS IN ATTENDANCE: Norma Davis, Assistant to the Mayor/Office Manager; Michele Scott, HR; Matalée Hall, Public Works Director; Rick Jewell, Chief of Police; Tanner-Jenkins, Fire Chief; Terry Clayton, Esq. City Attorney; and Elaine Allen, I/T Consultant.
(Ms. Reva Marshall, Financial Officer; and Mrs. Ronda Hughey, Financial Consultant were absent)

VISITORS: Rickey Oakley, Civil & Environmental Protection Consultants; and David Hamilton

Adoption of the Board Meeting Minutes of November 22, 2021

Alderwoman Catron made a motion to adopt the Board Meeting Minutes of November 22, 2021, and the motion was 2nd by Alderman Noeman: vote passed 5-0

Adoption of the Finance Committee Meeting Minutes of December 09, 2021

Alderman Harvey made a motion to adopt the Finance Committee Meeting Minutes of December 09, 2021, and the motion was 2nd by Alderwoman Chastain: vote passed 4-1

(Alderman Noeman voted no)

OLD BUSINESS:

1. UPDATE ON WATER & WASTEWATER

Rickey Oakley with Civil & Environmental Protection Consultants

Mr. Oakley presented handouts for an update on the water and wastewater utilities, explaining dates, and updates of occurrences. Please see the attachment for review.

Mr. Oakley suggested a workshop with Mayor Gooden, and the Board of Aldermen.

2. AN ORDINANCE TO ESTABLISH WATER AND SEWER RATES FOR THE TOWN OF MASON. (FIRST READING)

Alderwoman Toliver made a motion to accept an Ordinance to Establish Water and Sewer Rates for The Town of Mason, and the motion was 2nd by Alderwoman Chastain: vote passed 5-1

(Alderman Noeman voted no) This was the First Reading



NEW BUSINESS:

1. REVIEW AND DISCUSS PERMIT FEES FOR INCREASES

Mayor Gooden recommend moving the permit fee increases to the Finance Committee Meeting in January of 2022, for further discussion. (Ms. Marshall was unavailable absent)

2. REVIEW AND DISCUSS COURT COST FEES FOR INCREASES

Mayor Gooden recommend moving the court cost fee increases to the Finance Committee Meeting in January of 2022, for further discussion. (Ms. Marshall was unavailable absent)

3. UPDATE ON SKYCOP

Mayor Gooden recommend further discussion on the skycop, at the Finance Committee Meeting in January 2022. (Ms. Marshall was unavailable absent)

4. RECOMMENDATION FOR A CHECK SIGNER

Mayor Gooden made a recommendation to remove Ms. Michele Scott, as a check signer and add Ms. Lureatha Harris as a check signer. Mayor Gooden said in case of emergencies, Ms. Harris would be available, and two (2) signatures are required as a check signer. Alderman Harvey made a motion to remove Ms. Michele Scott as a check signer, and add Ms. Lureatha Harris as a check signer, and the motion was 2nd by Alderman Noeman: vote passed 6-0.

City Attorney

Terry Clayton, Esq. City Attorney **(No Report)**

Economic & Community Development and Office Manager

Norma Davis, Assistant to the Mayor

Alderman Noeman made a motion to accept the Economic & Community Development and Office Manager Report, and the motion was 2nd by Alderwoman Catron: vote passed 6-0

HR Department

Michele Scott, HR Manager

Ms. Scott reported that City Hall will be closed Friday, December 24, 2021, in observance of Christmas Eve, and Monday, December 27, 2021, in observance of Christmas Day. City Hall will be closed on Monday, January 03, 2022, in observance of New Year's Day and reopen on Tuesday January 04, 2022.

Finance and Administration Department

Reva Marshall, Financial Officer **(No Report)**

Fire Department

Tanner Jenkins, Fire Chief

Alderwoman Catron made a motion to accept the Fire Department Report, and the motion was 2nd by Alderwoman Rivers: vote passed 6-0

Mayor Gooden made a recommendation to bring Fire Engine #72, back to Mason until repairs are made. Alderman Harvey made a motion to bring Fire Engine #72 back to Mason, and the motion was 2nd by Vice Mayor Rivers: vote passed 6-0



The Tipton County Hazard Mitigation Plan has been approved and requires the Board to adopt a Resolution accepting the current plan. Alderman Harvey made a motion to adopt a Resolution accepting the Tipton County Hazard Mitigation Plan, and the motion was 2nd by Alderwoman Chastain: vote passed 5-1 (**Alderman Noeman voted no**)

Parks & Public Works Department

Matalee Hall, Public Works Director

Mayor Gooden recommend checking with Lt. Coleman about the damages caused to the regulator station that involved an auto accident in Richland Hills. Alderwoman Toliver made a motion to accept the Parks & Public Works Department Report, and the motion was 2nd by Vice Mayor Rivers: vote passed 6-0

Vice Mayor Rivers made a motion to have the fire hydrogens pressure tested and painted. This would be a cost of possibly \$75.00 (seventy-five dollars) per hydrogen, and the motion was 2nd by Alderwoman Toliver: vote passed 6-0

Mr. Hall will check into getting stop signs on Highway 59 & 70, on both sides of the Highway, including Finde Naifeh Drive.

Police Department

Chief Richard Jewell

Vice Mayor Rivers made a motion to accept the Police Department Report, and the motion was 2nd by Alderman Noeman: vote passed 6-0

Mayor's Period:

Mayor Gooden reported, there was a nice turnout for the breakfast with Santa Event, including food, toys, and fun.

Constituents Comments/Concerns: (2 minutes)

Mr. David Hamilton

Mr. Hamilton was introduced to the Mayor and Board of Aldermen by Chief Jewell. Mr. Hamilton said he has a love for law enforcement, and was made aware of help needed for the Mason PD. Mr. Hamilton donated three (3) police vehicles, and two (2) moving radar units to the department. Mayor Gooden, and the Board of Aldermen "Thanked" Mr. Hamilton for his generous donations, and act of kindness.

Alderman Eddie Noeman

Alderman Noeman spoke about budget deficits and bringing in new businesses to the Town. Mayor Gooden informed Alderman Noeman, that the Office of the Comptrollers are reviewing the Towns' Financials.

ANNOUNCEMENTS:

Vice Mayor Rivers announced on December 18, 2021, there is going to be a food give-away at Greenleaf Community Church.



Vice Mayor Rivers recommend working on Resolutions and Ordinances, Sign Permits, Land Clearance Fees, and Subdivision Requirements. There was also a request made for the employment of a Code Enforcement Officer.

Mayor Gooden will revisit the above requests.

CLOSING PRAYER: Alderwoman Celia Chastain

MOTION TO ADJOURN: Alderman Harvey made a motion to adjourn, and the motion was 2nd by Alderwoman Chastain: No vote was called but all agreed. The Meeting adjourned at 8:32pm

Emmit Gooden, Mayor

Date

Lureatha Harris, Town Recorder